

Tuahiwi Community Preschool Inc.
Minutes Management Committee Meeting
Monday 8th Feb 2010

Present: Kate Spark, Karen Mason, Rachael Paterson, Helen Smith, Viv Feather, Karen Upston, Jemima Tudor, Katrina Wright, Rachel Acutt, Jeanine McKenzie

Apologies: Jenni McGillivray

Minutes: The previous minutes (December 14th 2009) were read and passed as correct.

- moved by Kate
- seconded by Rachael P

Matters Arising:

- Safety Surface. This was done in the Xmas holidays and looks great. The teachers love it and has had a positive parent response. The surface cost \$9800; helping towards this cost was the grant of \$2000 from Mainland Trust.
- Cake Tins. Rachael P has purchased 5 tins; a butterfly, princess carriage, little hero, tractor and pirate ship. These are for the parent library and also for the preschool to use. The instruction sheets and pictures have been laminated and now just need a booking book. To display in the whanau room, then put on a shelf in the library. Decided not to charge for their use but there will be a \$10 bond. Rachael to type out a cake recipe to go with the tins.

Incoming Mail:

- Letter from John Read WDC re the Runanga land next door. A toilet block is due to be constructed within the next few months and a koru sculpture will soon be completed. Also a playground, paths and some plantings are to be undertaken shortly. It also noted our request for a pathway link to the preschool.

Outgoing Mail:

- Nil

Treasures Report:

- November accounts read. Moved by Kate, seconded by Karen U.
- Discussed increasing fees by 50c an hour to \$4 an hour for the under 3yr olds. This would increase the fees to \$24 a day, effective as from term 2. The committee were all in favour of this request.

Supervisors Report: (Read by Helen)

- There are 81 children enrolled at the preschool with 11 on the external waiting list.
- The focus in the Kahurangi Room has been settling in the new children and establishing routines and the Kowhai Room has been what they did in the holidays.
- Healthy Heart Award. We are hosting the National launch for the new Healthy Heart curriculum Tues 9th. Will have around 20 visitors to the preschool. After speeches will be a visit from Hearty the mascot. Will also be morning tea.
- Going to get another worm farm. Lesley Ottey is donating the bath and will visit on Wed 17th to help set it up as well as planting new things in the plant boxes. To sell undiluted worm wees for \$2. Asking for containers for this.
- Computers all being virus protected.
- Discussed getting business cards, brochures etc. printed to give to new families. Karen U to help organize the printing of a quality brochure.

Planning:

- Healthy Heart activation and presentation Tuesday 9th (tomorrow) Rachael P to bring flowers and help Kate with the food.
- Tuahiwi Fair Sun 28th 10 - 3. To put out a help roster for set up, sausage cooking, stall manning and packing up. Also to give all the children a throw away plate to take home with a note on it asking for baking/produce or in lieu of that a \$5 donation. Sausages to be \$1.50. To use the fundraising money for children resources.

Personnel:

- The staff are all excited to be back.

Fundraising:

- Tuahiwi Fair

Maintenance and Property:

- To get Duncan to build the surrounds for the worm farm and also concrete the front bit of the drive.

General Business:

- AGM set for the 29th March

Meeting closed at 21.00

**Next Meeting Monday 8th March at the Tuahiwi Preschool,
7.30pm**